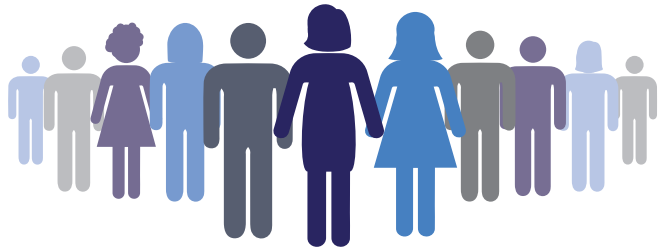


Top 8 Reasons Why Proper Preparation Can Make All the Difference in a Job Search

1



Grads compete for jobs with nearly
2,000,000
fellow graduates who enter the
workforce at the same time
BLS

2

Only 18% of employers
rate recent graduates as proficient
in career management
NACE

3



60% of employers
say applicants lack
communication,
interpersonal, and soft skills
Workforce Solutions Group

4

66%
of recent college
graduates say
preparedness is
a real problem
among their
own cohorts
AfterCollege



5

Just 15% of graduates said they had
taken a career-prep course
Cengage Learning

6

The average learner
will go through
11 to 14
job searches
by the time they are



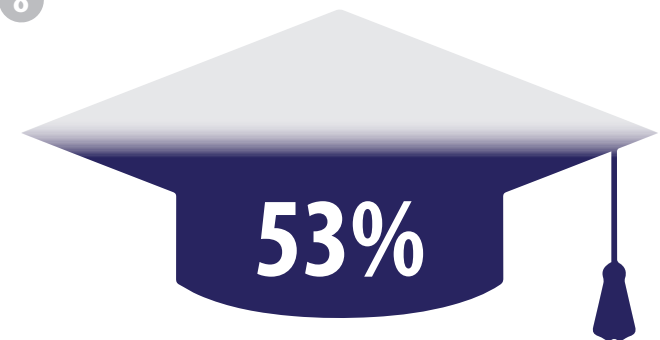
38
years old
BLS

7

Only 1/3
of students
believe they will graduate
with the skills and
knowledge to be successful
in the job market
Gallup



8



of graduates (1.5 million) who
are under 25 years old are either
underemployed or unemployed
Associated Press

Student Playbook helps students and young professionals find great jobs and launch their careers.

www.studentplaybook.com
info@studentplaybook.com





STUDENT PLAYBOOK



Career Values **Worksheet**



Values are a critical component of determining your career path. It is important to select career options which best fit your values. The list below will help you identify and consider those values that you think you rate most highly. Your work values may change as work situations change. It is important to evaluate your work values often.

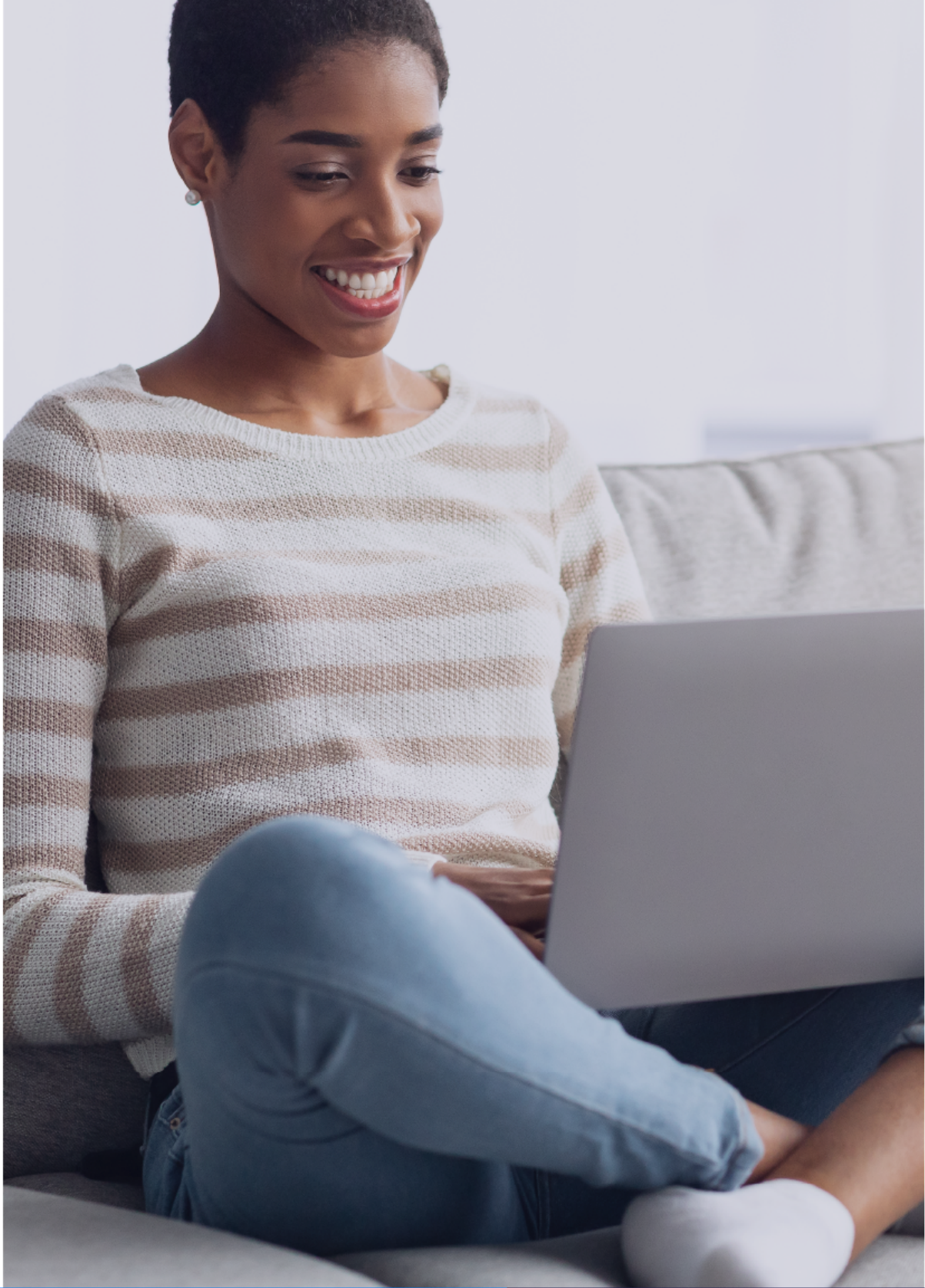
Read each value and decide if it is always important to you, sort of important or not important to you. Place an "X" in the appropriate box. The definition is there to help you think about the value. If your definition is different, use your own definition when rating the value. Review the "Always Important" values and choose your top five values.

1. The <u>core values</u> that are important to me in my life are:	Always Important	Sort of Important	Not Important
▪ Achievement: Being able to meet your goals			
▪ Balance: Time for family, work, and play			
▪ Independence: Control of your own destiny			
▪ Influence: Able to have an impact on others			
▪ Integrity: Stand up for your beliefs			
▪ Honesty: Telling the truth and knowing that others are telling the truth.			
▪ Power: Control over others			
▪ Respect: Care and trust of self and others			
▪ Spirituality: Believing in your core beliefs			
▪ Status: Having standing over others			

2. I think I will want to work in a <u>work environment</u> that is:	Always Important	Sort of Important	Not Important
▪ Fast Paced: Work that has many things happening at the same time or moves very quickly			
▪ Flexible: Work that is not set to a specific time schedule			
▪ High Earnings: Work that has the potential to make a lot of money			
▪ Learning: Work that is intellectually challenging			
▪ Location: Work that is in a convenient place and an easy commute or in a highly appealing place			
▪ Predictable: Work where I know what is going to happen each day			
▪ Quiet: Work where there are few disruptions throughout the day			
▪ Relaxed: Work where there are few pressures to get things done.			
▪ Structured: Work where it is organized and has a specific set time			
▪ Time Freedom: Work where you set your own schedule and plan how and when you do your work			
▪ Team Oriented: Work where you work closely with a group of other people that depend on you			
▪ High Impact: Work that makes a big difference in the lives of others			



STUDENT PLAYBOOK



Interest Inventory **Worksheet**



Interests Inventory

How do you like to spend your time? Review the list below and place a check (✓) next to the activities that you currently enjoy doing. Place an asterisk (*) beside those things that you enjoy, but don't presently have the time or opportunity to do.

- | | | |
|---|---|---|
| <input type="checkbox"/> studying nature | <input type="checkbox"/> conserving natural resources | <input type="checkbox"/> hands-on activities |
| <input type="checkbox"/> being outdoors | <input type="checkbox"/> drawing, painting, sketching | <input type="checkbox"/> creating new things |
| <input type="checkbox"/> rearranging furniture | <input type="checkbox"/> studying art | <input type="checkbox"/> learning how things work |
| <input type="checkbox"/> decorating things | <input type="checkbox"/> organizing information/records | <input type="checkbox"/> philosophy |
| <input type="checkbox"/> collecting things | <input type="checkbox"/> working with animals | <input type="checkbox"/> dissecting an organism |
| <input type="checkbox"/> listening to music | <input type="checkbox"/> being around animals | <input type="checkbox"/> dancing |
| <input type="checkbox"/> traveling | <input type="checkbox"/> scientific research | <input type="checkbox"/> ballet |
| <input type="checkbox"/> playing with children | <input type="checkbox"/> studying the media | <input type="checkbox"/> bird watching |
| <input type="checkbox"/> solving problems | <input type="checkbox"/> reading | <input type="checkbox"/> anticipating others' needs |
| <input type="checkbox"/> working with numbers | <input type="checkbox"/> analyzing movies | <input type="checkbox"/> visiting the elderly |
| <input type="checkbox"/> charity work | <input type="checkbox"/> designing things | <input type="checkbox"/> socializing |
| <input type="checkbox"/> auto work/repair | <input type="checkbox"/> budgeting | <input type="checkbox"/> caring for the sick |
| <input type="checkbox"/> gardening | <input type="checkbox"/> joining public causes | <input type="checkbox"/> giving advice |
| <input type="checkbox"/> meeting people | <input type="checkbox"/> talking about politics | <input type="checkbox"/> planning events |
| <input type="checkbox"/> reading spiritual guides | <input type="checkbox"/> doing electrical work | <input type="checkbox"/> studying artifacts |
| <input type="checkbox"/> building things | <input type="checkbox"/> studying stocks/investments | <input type="checkbox"/> singing |
| <input type="checkbox"/> analyzing systems | <input type="checkbox"/> data processing | <input type="checkbox"/> playing team sports |
| <input type="checkbox"/> studying languages | <input type="checkbox"/> science fiction | <input type="checkbox"/> playing individual sports |
| <input type="checkbox"/> engaging in business | <input type="checkbox"/> photography | <input type="checkbox"/> studying maps |
| <input type="checkbox"/> teaching others | <input type="checkbox"/> writing poetry and stories | <input type="checkbox"/> selling things |
| <input type="checkbox"/> exploring new places | <input type="checkbox"/> programming computers | <input type="checkbox"/> analytical writing |
| <input type="checkbox"/> supervising people | <input type="checkbox"/> observing human behavior | Other things not listed: |
| <input type="checkbox"/> public speaking | <input type="checkbox"/> religious/spiritual activities | _____ |
| <input type="checkbox"/> using social media tools | <input type="checkbox"/> solving crossword puzzles | _____ |



What is the most gratifying thing you have accomplished?

If you could teach a course on any subject, what would it be?

Which global issues concern you most?

In what field would you like to be an expert?

On what particular topic or area of study?

What common elements do you see across interests?

What do you think you can learn about yourself from these themes?

